

**Board of Directors Meeting**

*Tuesday, September 6<sup>th</sup>, 2021, 6-7pm, Zoom*

**1a) Roll Call & Quorum**

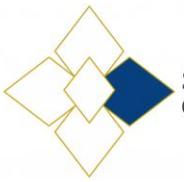
1	P	Allen, Julie	Treasurer
2	P	Bouffard, Claude	
3		Campbell, Rob	Killarney
4	P	Carrier, Renee	
5	P	Chenard, Jason	President
6		Demers, Veronique	
7		Hebert-Berube, Monique	Vice-President
8	P	Lagrandeur, Sebastien	
9	P	Loftus, Monica	St. Charles
10	P	Malette, Richard	French River
11		Pitre, Justin	
12		Empty seat	
13		Empty seat	
14		Empty seat	
15		Empty seat	
16		Empty seat	
Non-voting		Kelly, Laura	BDO

**QUORUM:** 6 of 11

**1) Welcome**

Jason welcomed the board back from summer break and provided an overview of what the staff have been working on and a quick overview of tonight’s agenda.

He explained that Jordan’s internship is now complete and we have left the door open for stipend-based future project work as needed and where funding is available.



## 2) Approval of Agenda & Declaration of Conflict of Interests

Motion	<b><i>That the agenda for this meeting be approved and any conflicts of interest declared and acknowledged.</i></b>
Moved	Claude Bouffard
Seconded	Richard Malette
All in Favour	Y
Conflicts Declared	NIL

## 3) Approval of Previous Minutes

Motion	<b><i>That the minutes from previous meeting be approved and published.</i></b>
Moved	Renee
Seconded	Jason
All in Favour	Y

## 4) Financial Report

### *a) Treasurer's monthly financial report*

Julie provided a summary of the most recent account balance sheet, showed gala monies starting to come in and out and a forecasted balanced book by year end.

### *b) Funding update*

Julie summarized the various grant statuses:

Canada Summer Jobs	Approx. \$3,000	Achieved and paid to SECC
Fednor	Approx. \$30,000	Achieved and paid to SECC
Canadian Chamber of Commerce Shop Local	Approx. \$7,000	Conditionally approved with possibility to raise to \$13; Laura and Julie submitting final revisions now

## 5) Staff Report

Jason provided a summary of work completed by BDO & BDI included a screen-shared demonstration of the new website, business directory, Rapid Test application process and AGM/Gala work so far. The board was thoroughly impressed and agreed with our philosophy of continuing to plan for AGM/Gala until we are told we cannot host the event by provincial government COVID restrictions.



## 6) New Business

Jason provided update on the following topics:

### *a) SE Covid Vaccination Campaign update*

-public health has completed their mass clinic and mobile bus programs in Sudbury East and Alban Pharmacy and St. Charles Pharmacies are now providing vaccine in smaller clinic with PHSD supply to those still interested.

### *b) AGM & Awards Gala update*

While we gather members for Gala, we aim to offer a brief AGM in the half hour before Gala opens. Gala tickets are starting to slow very slowly, the DJ is booked and we are currently reviewing options for a plaque to present to KML. Next steps are to reach out to sponsors from 2019 and establish the milestone list and reach out to those getting a milestone award.

### *c) Sponsorship Package for Gala*

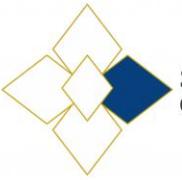
So far \$5,000 has come in from sponsors, a terrific start with many more sponsors yet for us to connect with.

### *d) OCC Position on Proof of Immunization ("Passports") & Member Reactions*

We will monitor Ontario's passport legislation. This will be required for Gala as it is a non-essential event. We have been in touch with a few members who are against the passport concept since it forces people to show their medical information. The OCC and CCC have supported the provincial government in a statement explaining that it should give SMEs a more predictable landscape to do business in and should prevent lockdowns.

## 7) Adjournment

Motion	<b><i>That the meeting be adjourned at 7:08pm.</i></b>
Moved	Richard Mallette
Seconded	Renee Carrier
All in Favour	Y



***Schedule of Meetings -First Tuesday of each month, 6pm via zoom***

<b>Q1</b>	Jan 5, 2021	Feb 2, 2021	Mar 2, 2021
<b>Q2</b>	Apr 6, 2021	May 4, 2021	Jun 1, 2021
<b>Q3</b>	July 6, 2021	Aug – break, no meeting	Sept 6, 2021
<b>Q4</b>	Oct 5, 2021	Nov 2, 2021 AGM/Gala instead of meeting	Dec 7, 2021

**President Jason Chenard**

*Approved on behalf of the Board of Directors*